

## **Privacy Information for Customers and other Affected Parties**

The following information provides an overview of the way we process your personal data and your rights according to the newly enforced data protection law.

### **Responsible is**

ImmunoTools GmbH  
Gladiolenweg 2  
26169 Friesoythe  
Germany  
phone: +49 4491 400 997  
email: [info@immunotools.de](mailto:info@immunotools.de)  
web: [www.immunotools.de](http://www.immunotools.de)

### **Which Sources and Data do we Use?**

We process personal data received from our clients and business partners of our business relationships. As necessary for fulfilling our services, we also process personal data lawfully obtained from publicly accessible sources (such as commercial and association registers, press, web).

Relevant data is personal data (name, address and other contact data), identification data (tax number, company register number etc.) and order data. Moreover, this may include documentation data (such as consultation protocol) and other data comparable with the above categories.

### **What for do we Process your Data (purpose of processing) and on which Legal Basis?**

We process personal data in accordance with the provisions of the EU General Data Protection Regulation (GDPR) and the Federal Data Protection Act (GDPA)

1) to fulfil contractual obligations (Art. 6 paragraph 1 lit. b GDPR)

The processing of data takes place for the fulfillment and/or performance of contractual obligations between ImmunoTools GmbH and our business partners and/or customers.

This includes logistic and shipping companies and other business partners necessary for contract fulfillment and implementation. This includes the forwarding of personal information such as name, address, invoices and other invoice and financial data such as tax number, commercial register number etc.

2) on the basis of your consent (Art. 6 paragraph 1 lit. a GDPR)

By passing your personal data for certain purposes (e.g. for sending information or offers, etc.), the legality of this agreement is given based on your consent to process personal data. A given consent can be revoked at any time. This also applies to the revocation of declarations of consent issued to us prior to the validity of the GDPR, i.e. before 25 May 2018. The revocation of a consent is only effective for the future and does not affect the legality of the data processed until revocation.

### **Who Receives my Data?**

Within ImmunoTools GmbH, those departments who require your data to fulfil the order management, billing and booking will have access to your data.

Furthermore, personal data will be passed to suppliers and/or logistics companies for delivery of your order.

### **Is my Data Transferred to a Third Country or to an International Organisation?**

Generally no personal data is transferred to countries outside the European Union (so-called third countries).

### **How Long will my Data be Stored?**

We process and store your personal data as long as necessary for fulfilling our contractual and legal obligations. Being no longer required for the fulfilment of the obligations the data is regularly deleted, unless its temporary processing is necessary for the following purposes:

- a) Fulfilment of commercial and tax storage obligations, which may arise from the German Commercial Code (HGB) or Tax Code (AO) for example. In general the periods of storage and specified documentation are two to ten years.
- b) Preservation of evidence within the framework of the regulatory statute of limitations. According to §§ 195 ff. of the German Civil Code (BGB) these statutes of limitation may last to up to 30 years, whereby the regular limitation period is 3 years.

### **Which Rights of Privacy do I have?**

Any person affected by the changes shall have the right to access under Article 15 DSGVO, the right of correction under Article 16 GDPR, the right of cancellation under Article 17 DSGVO, the right to limitation of processing under Article 18 GDPR, the right to objection under Article 21 GDPR and the right of data transfer under Article 20 GDPR. The restrictions according to §§ 34 and 35 BDSG apply to the right to information and the right of cancellation. In addition, there is a right of appeal to a competent data protection supervisory authority (Art. 77 GDPR i.V.m. § 19 GDPA).

You can revoke your consent to the processing of personal data at any time. This also applies to the revocation of declarations of consent issued to us prior to the validity of the GDPR, i.e. before 25 May 2018. Please note that the revocation will only take effect in the future. Processing that took place before the revocation is not affected by this.

### **Is there an Obligation for me to Provide Data?**

Within the framework of our business relationships, you must provide those personal data that are necessary for the establishment, execution and termination of a business relationship, for the fulfilment of the associated contractual obligations, or those that we are legally obliged to collect. Without this information we will generally not be able to enter into, execute or terminate a contract with you.

### **To what extent Automated Decision is made?**

In principle, we do not use fully automated decision making in accordance with Article 22 GDPR for the establishment and implementation of business relationships. If we use these procedures in individual cases, we will inform you separately about this and about your rights in this regard, insofar as this is prescribed by law.

### **Information on Your Right of Objection under Article 21 GDPR**

#### **Right of Objection on a Case-by-Case Basis**

You have the right to object at any time for reasons arising from your particular situation to the processing of personal data concerning you under Art 6 lit 1 e GDPR - data processing in the public interest - and Art 6 lit 1 f GDPR -data processing on the basis of a balance of interests-, including profiling within the meaning of Art 4 lit 4 GDPR based on this provision.

If you object, we will no longer process your personal data unless we can prove compelling legitimate reasons for the processing, which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

**Recipient of the Opposition**

The objection should be made in written form with the subject "objection" stating your name and your address and addressed to:

ImmunoTools GmbH

Gladiolenweg 2

26169 Friesoythe

Germany

fax: +49 4491 400 998

email: [info@immunotools.de](mailto:info@immunotools.de)

**Privacy Statement**

[Please see the privacy statement of ImmunoTools GmbH according to the GDPR](#)